

At Heritage Christian School, located in North Liberty, Iowa, we exist to serve Christ by partnering with parents to provide biblically faithful, academically excellent education. Our vision is to be a leader in developing passionate lifelong learners committed to Christ.

Heritage Christian School Regular Board Meeting Minutes
June 27, 2024

Attendance

Board Members: Chris Stoakes, Mary Palmer, Chad Hanneman, Brad Beane, Lance VanWyk, Clayton Penrod

Absent: Tim Insko, Scott Kallemeyn

Staff: Brenda Wichhart, Joy Bartholomew, Nichole McDonald

HoS: Brian Goodbar

The meeting was called to order by Chris Stoakes at 6:04pm.

Mission Success Story - Alec Boldt

- 2016 Heritage Graduate, 2020 Liberty High Graduate
- Alec gave his testimony of how Heritage impacted his walk with Christ
- Helped start the Liberty High School chapter of FCA

Agenda is approved with no additions.

Consent Items

Reviewed Minutes from the May 2024 Board Meeting

Reviewed and Discussed May Financial Statements

Head of School Report

- Reviewed Family Exit Survey results

- ACSI Accreditation - We are officially accredited!
- Continued advertising for Extended Care Coordinator and Instructional Aides

Curriculum Committee Report

- No new report
- Plan to meet with Rachel Super over the summer

Finance Committee

- Slight increase in general fund over last year
- Total bank accounts are down this year due to spending from restricted funds
- When adjusted for the playground donation, overall donations are up from last year
- Revenue budget was pretty close to actual
- We are on track for a loss for year end

Fundraising Committee Report

- No new report
- EFE Fundraising Committee will reconnect in August
- Discussion of moving this committee from fundraising to more community outreach?

Master Facilities Planning Committee Report

- Sent RFQ to four architectural firms
- All firms will present their qualifications on July 25
- Will have a recommendation for the Board at the August Board Meeting

The Board reviewed all consent items.

A motion was made by Chris Stoakes to approve all consent items as presented.

Chad Hanneman seconded.

No discussion

Motion carried

Action Items

Election of Board Officers for 2024-2025

Mary Palmer nominated Chris Stoakes for Board President

Chad Hanneman seconded

No further discussion

Abstained: Chris Stoakes

Motion carried

Chris Stoakes nominated Chad Hanneman for Vice President

Mary Palmer seconded

No further discussion

Abstained: Chad Hanneman

Motion carried

Chris Stoakes nominated Tim Insko for Treasurer

Mary Palmer seconded

No further discussion

Motioned carried

Chris Stoakes nominated Brad Beane for Secretary

Chad Hanneman seconded

No further discussion

Abstained: Brad Beane

Motion carried

Requested Exception to Board Policy 734 - Class Size

- Discussion of increasing 1st Grade and 3rd Grade classes to 21 students each
- There is an additional waiting list for these grades

Mary Palmer moved to reject this request

Motion dies for lack of a second

Lance VanWyk motions to approve the request
Motion dies for lack of a second

A motion was made by Chris Stoakes to table the Board Policy 734 discussion to the August Board Meeting.

Chad Hanneman seconded

No further discussion

Motion carried

Restricted Funds for Kitchen Roof Repair

- The kitchen roof needs to be repaired
- Cost will be \$16,250

A motion was made by Chris Stoakes to move \$5,000 from Bridging the Gap fund, \$6,250 from the Pavilion fund, and \$5,000 from Spiritual Formation fund to Roof Replacement.

Clayton Penrod seconded

No further discussion

Motion carried

A motion was made by Mary Palmer to move \$5.07 from Jean Day to the Benevolence fund.

Chris Stoakes seconded

No further discussion

Motion carried

Restricted Funds for Classroom Furniture

- New classroom furniture is needed
- Cost will be around \$7,000

A motion was made by Chris Stoakes to move \$5,000 from Spiritual Formation fund and \$1,950 from Transportation to Classroom Expenses.

Chad Hanneman seconded

No further discussion

Motion carried

Discussion Items

Strategic Planning Phase 4 - Continue review of Mission, Vision, and Values

- Discussion of new Vision statement
- Made revisions to the draft of the vision statement
- Reviewed the five focus areas of strategic planning
 - Purpose
 - Relationships
 - Teaching and Learning
 - Expertise and Resources
 - Well-Being

2024 Year-in-Review/2025 Look Ahead

- 2024 Review
 - Continued Teaching for Transformation roll out
 - First full year for Mr. Goodbar
 - Accreditation is complete
 - EFE was a success
- 2025 Look Ahead
 - Curriculum Instruction and Assessment
 - Master Facilities Planning Committee and expansion
 - Extended family engagement
 - Strategic Planning
 - Reviewing Board Policies and Board Development
 - Community Engagement Committee

Chris Stoakes moves to adjourn.

Chad Hanneman seconded

No further discussion

Motion carried

Submitted by Brad Beane