

At Heritage Christian School, located in North Liberty, Iowa, we exist to serve Christ by partnering with parents to provide biblically faithful, academically excellent education. Our vision is to be a leader in developing passionate lifelong learners committed to Christ.

Heritage Christian School Regular Board Meeting Minutes
December 21, 2023

The meeting was called to order by Chris Stoakes at 6:03pm.

Attendance

Board Members: Chris Stoakes, Mary Palmer, Scott Kallemeyn, Brad Beane, Unyime Ituk, Chad Hanneman

Absent: Tim Insko

Staff: Brenda Wichhart, Joy Bartholomew, Sarah Franje, Nichole McDonald, Kristin Smith, Lysia Peters

HoS: Brian Goodbar

Consent Items

The Board reviewed and amended the minutes from the November 16, 2023 regular board meeting.

A motion was made by Chris Stoakes to approve the minutes from the November 16, 2023 Regular Board meeting as amended.

Mary Palmer seconded.

No further discussion.

Abstained: Unyime Ituk, Chad Hanneman

Motion carried

The November 2023 financial statements will be reviewed at the January 2024 Regular Board Meeting.

Head of School Report - Brian Goodbar

- Had 13 potential new family tours/interviews in the last four weeks. Numbers for 2024-25 year currently are 214 with 16 on a waiting list.
- Partnering with New Life Community Church for their Christmas Store.
- Mall Kiosk digital billboard went live 12/11/23 (will go through 3/4/24)

Curriculum Committee Report

- The Curriculum subcommittee is continuing to review the six textbooks/websites
- The teachers portion of the review should be completed by January 9, 2024.
- We have two current ICACSA members who have volunteered to help with the curriculum review.

Facilities Report Report

- Light bulbs are being replaced on the exterior.
- Some of the fixtures are outdated and need to be replaced

Fundraising Committee Report

- 2024 EFE Gala will be March 2nd from 5:00-8:30
- Plated dinner catered by Peppercorn Food Company
- Tickets will be \$75 per person, Staff will receive complimentary tickets as a Thank You for their hard work and dedication
- Live and Silent Auction
- Live Music

Accreditation Steering Committee Report -

- The committee reviewed the current and updated teacher reviews and submitted evidence provided by the faculty meeting on 11/13.
- Each Subcommittee was to review and provide a final draft of their Domain to the Editorial Group by Dec. 20th.
- The Complete Self Study Application will be submitted after the Jan. 16th meeting to Aaron Most, our ASCI Reviewing Chairman.

Tuition assistance and Discounts Ad-Hoc Committee - No additional updates at this time.

Unfinished Business – none

New Business

Approve ICACSA members for curriculum committee

A motion was made by Mary Palmer to add ICACSA members Abby Beane and Dave Munson to the Curriculum Committee for the duration of the school year.

Scott Kallemeyn seconded.

No further discussion

Abstained: Brad Beane

Motion carried

Strategic Planning Phase 2 – Scanning the External Environment

- The Board conducted a brainstorming session as part of the current strategic planning process. The focus of the session was identifying changes in the community/society/environment around Heritage that have occurred over the past five years. `
- Primary changes that were identified included education savings accounts, changing church dynamics, rapid population growth in the area, more programs in public middle schools, local high school, economic forces, hostile secular culture, increased need for school safety.
- This information will be used when reviewing Heritage's mission statement, vision statement, and core values at a later Board meeting.

With no objections, Chris Stoakes adjourns to the executive session

Submitted by Brad Beane

