

At Heritage Christian School, located in North Liberty, Iowa, we exist to serve Christ by partnering with parents to provide biblically faithful, academically excellent education. Our vision is to be a leader in developing passionate lifelong learners committed to Christ.

Heritage Christian School Regular Board Meeting Minutes
September 28, 2023

The meeting was called to order by Chris Stoakes at 6:04 pm.

Attendance

Board Members: Chris Stoakes, Mary Palmer, Tim Insko, Chad Hanneman

Late: Scott Kallemeyn, Unyime Ituk, Brad Beane

Staff: Brenda Wichhart, Joy Bartholomew, Jenn Van Otterloo, Kristin Smith, Sara Franje

HoS: Brian Goodbar

Consent Items

- **The Board reviewed and amended the minutes from the August 24, 2023 regular board meeting.**

A motion was made by Chris Stoakes to approve August 24, 2023 Regular Minutes as amended.

Chad Hanneman seconded.

No further discussion.

Vote passes 4-0

- The Board reviewed and approved the August financial statements.

A motion was made by Chris Stoakes to approve, Mary Palmer seconds

No discussion

Vote approved 4-0

Head of School Report - Brian Goodbar

- ACSI Accreditation – Met with Aaron Most, ACSI Accreditation Team Chair on September 11, 2023 – We are in a good spot, just need to complete the initial ratings and start gathering evidence
- Marketing – Laying out steps for getting our name out in the community, connecting with churches, and contacting local news sources when we have special events going on to promote the school (Operation G.O.O.D., Veteran's Day, etc.)
- Facilities - Facilitated repairs/upgrades for HVAC and alarm systems and concrete repair

Curriculum Committee - Mary Palmer

- Continuing to work on benchmarks

Facilities Report - Chris Stoakes & Scott Kallemeyn

- Alli Olson Memorial moving forward with turf for ga-ga ball pits

Finance Committee

- Rolling budget - 5 year projection
- A part of strategic financial planning

Fundraising Committee - Brad Beane

- Brad Beane has been reaching out for members to join

Accreditation Steering Committee - Scott Kallemeyn

- October 10th is the next meeting
- Draft narratives for domains

Tuition assistance and Discounts Ad-Hoc Committee

- No additional information until March
- Approve policy and budget in February

Board Conflict of Interest Policy

- Needs to be revised requiring additional work

Mentoring Policy

- Program is finished and ready to be implemented

Crisis Management Policy - Chad Hanneman

- We are currently reviewing what we have in place as well as other policies

New Business

ASCI Flourishing Schools survey

- Survey aligns with ASCI
- Are we doing what we should be doing?

Board Calendar Modifications

- The Board decided to merge the January ICACSA meeting with the regular January board meeting. The meetings are only two days apart.

A motion was made by Chris Stoakes to merge the January association meeting with the January Regular board meeting. Tim Insko seconds.

No further discussion.

Vote passes 5-0

Scott Kallemeyn abstains

A motion was made by Chris Stoakes to adjourn to executive session, Chad Hanneman seconded.

No Discussion

Vote approved 5-0

Scott Kallemeyn abstains

Submitted by Brad Beane

