

At Heritage Christian School, located in North Liberty, Iowa, we exist to serve Christ by partnering with parents to provide biblically faithful, academically excellent education. Our vision is to be a leader in developing passionate lifelong learners committed to Christ.

Heritage Christian School Board Meeting Minutes – Open
December 9th, 2021 Meeting

The meeting started at 6:30 pm. Natasha Miller offered a devotion (Isaiah 6:9). All opened in prayer.

Attendance: Scott Montgomery - Absent

Board Members: Chad Hanneman, Steve Liu, Richard Barclift, Kari Miller, Natasha Miller, Unyime Ituk

Absent: Sarah Norpel, Ray Small, Tim Insko

Teachers/Staff: None

Minutes

Updates were made to vote counts on Executive Minutes on 10/28/2021 and 11/4/2021 to 7-0 to approve, to better reflect absences.

Minutes of the 11/18/2021 open session were reviewed.

Motion was made by Kari Miller to approve the 11/18/2021 meeting open minutes as submitted.

Seconded by Steve Liu

No further discussion

Vote 5-0 to approve

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No further discussion

Vote 5-0 to approve

Administrator Report - Scott Montgomery (See report below.)

Scott Montgomery was absent. Board reviewed his report.

Sarah Norpel has resigned from the Heritage Christian School Board of Directors.

Minutes Respectfully Submitted,
Chad Hanneman

**Head of School Report
December 9, 2021
Open Session**

COVID Update

We week after the Thanksgiving Break was challenging for staff. In all, six (6) teachers and/or staff members were out after testing positive with COVID (a 7th was diagnosed over the weekend). All six of the staff members who were out have returned to campus as of Wednesday, December 8.

For the most part, the middle school transition to online learning went well and students seemed to adjust to the schedule.

As always, finding substitutes was a difficult task - made more difficult by end of the year/holiday commitments. We did cancel Art and Music the week following Thanksgiving but resumed those classes this week.

2022-23 School Calendar

We have begun to plan for next year's school calendar by examining our second year professional development needs related to Teaching for Transformation (additional PD days will likely be required), mid- and end of tris, Christmas and Spring Breaks and other associated holidays. It is likely that we will need additional In-service days next school year due to additional Tft trainings. We are working with Tft to determine when those dates might be and how they will impact the calendar.

For the most part, we will attempt to have Heritage's calendar mirror ICCSD's to the extent practicable. The notable exceptions being the start date (ICCSD has a start date of Tuesday, August 23 and I'm going to propose that Heritage's start date be Thursday, August 25. The shortened first week (as we have done previously) allows students to ease into the beginning of the school year and will allow for additional in-service time at the beginning of the school year - valuable as it relates to Tft PD and more opportunities for the new Head of School to connect with staff.

ICCSD's calendar includes several additional holidays and days off which are not typical for Heritage to take. This may be advantageous to Heritage given the additional days of PD required for Tft in year 2. A calendar for Board approval will be provided at the January Board Meeting. We can guarantee the following days off on the calendar:

- Monday, September 5 Labor Day (No School Activities)
- Monday, October 3 Mid-tri Teacher In-service
- Monday, November 14 End of Tri Teacher In-service
- Mon/Tues, November 21-22 Parent-Teacher Conferences
- Wed-Fri, November 23-25 Thanksgiving Break (No School Activities)
- Mon., December 26-Fri., Jan 6 Christmas Break (No School Activities)
- Monday, January 16 MLK Day - Teacher In-service
- Friday, February 17 Teacher In-service
- Monday, February 20 President's Day (No School Activities)
- Mon., March 13-Fri., March 17 Spring Break (No School Activities)
- Friday, April 7 Good Friday (No School Activities)
- Monday, May 29 Memorial Day (No School Activities)

The goal will be to end classes on Friday, May 26 prior to Memorial Day weekend (note - ICCSD's last day of school is Tuesday, June 6).

Annual Fund

The follow up letter for the Annual Fund will be sent out emphasizing year-end tax giving opportunities as well as the fact that Heritage is a 501(c)3.

Currently the Annual Fund total received is \$42,165. That compares to \$81,000 at this time last year and \$15,000 in 2019.

Siding Issue

As expected, Frye Brothers Construction has challenged the lawsuit filed against them by Tom Maxwell and has asked the judge to dismiss the case.

I discussed next steps with Timm Ried earlier this week, and he has contacted Tom and informed him that we will begin malpractice proceedings. Timm said Tom has been cooperative in this effort and has provided him with information on their malpractice carrier. Timm has been in contact with CNA, the malpractice carrier, and has had initial discussions with them about the malpractice case. He will provide additional details after his next meeting with CNA.