



APPLICATION FOR EMPLOYMENT SUPPORT STAFF

Official Use Only

Check appropriate circle (s):

- Pre-Kindergarten
- Elementary
- Secondary
- Interviewed
- Transcripts
- References
- Will consider part-time
- Certified
- Will substitute
- File _____

Mission Statement:
The mission of Heritage Christian School is to serve Christ by partnering with parents to provide a biblically faithful, academically challenging education.

CHECK THE APPROPRIATE CIRCLE:

New Applicant Former HCS Employee Current Employee (substitute, staff, etc.)

PLEASE PRINT

Personal	Last Name	First	Middle	Maiden	Date of Application: _____
	Present Address (until _____) _____				Telephone Number: Present (____) _____ Permanent (____) _____ Work (____) _____ Cell (____) _____
	Permanent Address _____				Are you a US Citizen? _____ Yes _____ No
	Completion of the following information is optional. Failure to answer these questions will not prohibit employment consideration.				If not, are you eligible to work in the US? _____ Yes _____ No
	<u>Sex:</u> <input type="radio"/> Male <input type="radio"/> Female				Date you are available to begin work: _____
	<u>Marital Status:</u> <input type="radio"/> Married <input type="radio"/> Single <input type="radio"/> Widow (er) <input type="radio"/> Divorced		Spouse's Name: _____ Number of Children: _____ Names and Ages: _____ _____ _____		

Position	Indicate position(s) desired for which you are applying:				
	_____ Pre-Kindergarten (K4) Aide	_____ Elementary (1-3) Aide	_____ Elementary (4-5) Aide		
	_____ Administrative Assistant	_____ Substitute Teacher	_____ Support Staff	_____ Athletic Coach	
	If elementary certified, list area of concentration: _____ _____				

General	Have you ever been convicted or investigated of anything other than a minor traffic offense by civil authorities? _____ Yes _____ No If yes, please, explain: _____ _____ _____				
	Would you submit to a Criminal Background Check _____ Yes _____ No				

Heritage Christian School does not discriminate on the basis of age, race, color, disability, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.

Please indicate how you have come to a personal relationship with Jesus Christ: _____

Name of Church you attend: _____ Denomination: _____

MOST RECENT WORK EXPERIENCE OTHER THAN TEACHING (List chronologically.)

1	Employer _____	City State Zip _____	Dates Employed: From...To _____
	Position	Reason for Change	Name of Supervisor
2	Employer _____	City State Zip _____	Dates Employed: From...To _____
	Position	Reason for Change	Name of Supervisor
3	Employer _____	City State Zip _____	Dates Employed: From...To _____
	Position	Reason for Change	Name of Supervisor

Statement of Faith:

To show our continuity with Christians throughout the centuries, we affirm the Biblical Christian faith as summarized in the Apostles' Creed. The main points of this faith are included in the following statement of our faith:

1. We believe that the 66 books of the Bible, in their original manuscripts, are the inspired Word of God. While the central purpose of the Bible is to bring us to salvation, all that the Bible teaches is inerrantly true, including matters of science and history. 2 Timothy 3:16-17, 2 Peter 1:19-21
2. We believe that God is infinite and personal, that He created the world out of nothing, and that He continues to rule over the affairs of men and nations. Genesis 1:1-2, John 1:1-4, Colossians 1:16-17, Psalm 139:13
3. We believe that God is a Trinity, three Persons: Father, Son and Holy Spirit, in one Being, equal in power and glory, yet different in role and function. Genesis 1:26, John 1:1, John 15:26, John 10:30, Matthew 28:19
4. We believe that Jesus Christ, born of a virgin, is fully God and fully man, has two natures in one person, and is like us in all ways except without sin. Matthew 3:16-17, Luke 1:34-35, Philippians 2:5-8, 2 Corinthians 5:21
5. We believe that every human being is created in the image of God and that each human life should be protected and treasured from conception to the grave. Psalm 139:13, Isaiah 44:24, Isaiah 46:4, Exodus 20:13
6. We believe all of mankind, the whole of each person, and every sphere of life was corrupted by Adam and Eve's disobedience to God. Romans 3:23, Romans 5:12
7. We believe that Jesus Christ died on the cross, was buried, rose from the grave, and ascended to the right hand of God, in order to fully pay for all our sins and to inaugurate His saving reign. Christ's salvation and reign begin to restore us from the effects of the Fall. John 2:19, Matthew 28:6, 2 Thessalonians 4:14, Luke 23:46, 52-53, Mark 16:19, Romans 6:23
8. We believe that we are saved and justified by personal faith in Jesus Christ when God draws us to Himself by His Word and Spirit; true saving faith leads to a life of service and gratitude to God as salt and light in the world. John 11:25, Galatians 2:16, Habakkuk 2:4, Romans 1:17, James 2:14-17, Matthew 5:13-16
9. We believe that Jesus Christ will come again, personally and visibly, at the end of history, when the dead will be bodily resurrected; believers to everlasting joy with the Lord; unbelievers to everlasting sorrow. Acts 1:11, Mark 13:26, Mathew 24:33, 36-39, 44, Romans 6:23

Statement of Faith

10. We believe that all truth, in whatever subject, is God's Truth, received through general revelation, even among unbelievers; nevertheless, unbelief and the secular worldviews have seriously distorted much learning, so that believers must evaluate all we learn in light of Scripture. 1 Corinthians 8:6, Colossians 1:17, Romans 1:19-20
11. We believe marriage as delineated in Scripture has only one meaning: the uniting of one man and one woman in a single, exclusive union. We believe God has designed sexual intimacy to occur only between a man and a woman who are married to each other, and His command is that there be no sexual intimacy outside of, or apart from, marriage between a man and a woman. Genesis 2:18-25, 1 Corinthians 6:18, 7:2-5, Hebrews 13:4
12. We believe that each individual is wonderfully created and foreordained by God as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God. Genesis 1:26-27, Genesis 2:18-25

Educational Background	Type of School	Name and Location	Dates Attended From To	Major Area of Study	Degree Obtained	Date of Degree	GPA
	High School						
	College(s)						
List Extracurricular Activities in College:							
List any experience aligned with position being sought:							

References		
Please provide three work related references that would be able to speak on your behalf regarding the position for which you are applying.		
NAME	POSITION/RELATIONSHIP	PHONE NUMBER

Signature	My signature below indicates my agreement with the school's Mission and Statement of Faith. It also indicates that I have completed this application for employment accurately and truthfully. I understand that misrepresentation of factual information is cause for dismissal should I be employed by HCS.
	By my signature, I authorize HCS to ask for and obtain from each former employee or present employer, person, firm, or corporation given as reference any and all information sought in connection with this application. I also authorize any former employer, person, firm, or corporation from whom such information is requested to supply HCS with information concerning me, my work habits, character, skill, and actions in any transaction. I indemnify HCS from any liability which may result from investigation/inquiry. I also understand the school may request a criminal records check and I authorize Heritage Christian School and the local law enforcement agency permission to retrieve and review this information.
	I understand that my application will be considered active for twelve months following the date reviewed.
	Signature: _____ Date: _____