

**Heritage Christian School Board Meeting Minutes – Open**  
11/10/2016 Meeting  
**Final**

The meeting started at 6:30 pm. Jen Olsen led the devotional and opened in prayer.

**Attendance**

Board Members: Mike Annis, Jen Olsen, Natasha Miller, Sean O’Rear, Kari Miller, Eric Johnson, Todd Pierce, Gale Boldt, and Bob Coons

Absent: Mark Jessop

Kari Miller left the meeting at 9:00 pm

Teachers/Staff: none

Minutes of the 10/27 Open session were reviewed.

**Motion was made by Jen Olsen to approve the minutes as amended.**

**Seconded by Eric Johnson**

**Jen Olsen abstained**

**No further discussion.**

**Vote 8-0 to approve.**

**Mission and Vision:** Toby Stecklein – The Board will put together a summarized version of the activities and process during Toby’s three meetings.

**Facilities:** Sean O’Rear (See attached)

**Accreditation:** Kari Miller (See attached)

**Fundraising:** Gail Boldt

- The EFE Committee is doing a very nice job of organizing the event and things are moving along very well.
- We officially have a \$5000 corporate sponsor for EFE

**Finance:** Mark Jessop was not present

**Market Research:** Mike Annis and Bob Coons

- Mike shared information during an ACSI visit, data collected by the Barna group.
- Bob reviewed survey results.

## **Adjournment**

The Session was closed in prayer.

Minutes respectfully submitted,

- Todd Pierce



## Heritage Christian School

### Accreditation Committee Report

**Date: November 10, 2016**

**Chairperson: Kari Miller**

**Mission:** To provide a Christ-centered, academically challenging education that reinforces the parent's responsibility to raise children who love and serve Jesus Christ.

**Vision:** Heritage Christian school will offer an exemplary education presenting students who: defend their faith, excel in future studies, and impact their community.

#### **Recent Activities:**

- **Have a committee chair meeting planned for Nov. 17<sup>th</sup> to go over responsibilities.**
- **Changed some committee chair roles based on needs to be fulfilled.**
- **Mike is creating a letter to send out to families with an overview of accreditation and how they can be involved.**

#### **On-going Activity:**

- **Working on a finishing a timeline to direct the committee chairs.**
- **Continue to work putting folders on google drive with all the information needed for each committee chair.**
- **Working on getting volunteers for each sub committee**

#### ***Mission Statement***

We are committed to providing a Christ-centered, academically challenging education that reinforces each parent's responsibility to raise children who love and serve Jesus Christ.

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**Administrator's Report  
November 2016  
Open Session**

Iowa Assessment Data:

Iowa Assessment results have been returned to the school. Work is being done to compile data into a format more conducive to evaluation. In addition, comparisons are being made to Heritage student performance over the last 4 years and Brenda is seeking data from the local school districts. Detailed results will be provided during the first board meeting in December.

There is movement in the state of Iowa to switch standardized testing to Smarter Balanced Assessment and away from Iowa Assessment for the 2017-18 school year. At present, that testing system is designed to be computerized which will prove to be a logistical challenge for Heritage. While research will be done to better understand the change, there are standardized test options available, one of which is produced by ACT and taken by Heritage 8<sup>th</sup> grade students (ACT Aspire). Investigations into alternative systems will include how well data between differing testing systems can be compared.

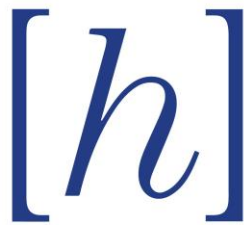
Annual Fund 2016: The Annual Fund is scheduled for mailing on November 16, 2016 with all pieces currently at the printer.

Special Events Upcoming:

- Veterans' Day Celebration (November 11)
  - Guest Speaker: Robin Werling (USMC)
- Thanksgiving Day Celebration (November 18)
- Parent/Teacher Conferences (November 21/22)

Annual Fund (2015) Purchase Proposals:

- iPad Replacement: The upgrade of the iPads at Heritage is underway. The iPads have been purchased and are being prepared by Jason Mosier (parent volunteer on the tech committee). The mobile carts to house the iPads have been purchased.
- Mobile Computer Lab: Steve Schallau has been working with Erbs on the details of making the computer lab mobile.



Heritage Christian School

## **Facilities Committee Report**

**Date: 11/10/2016**

**Chairperson: Sean O'Rear**

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### **Committee Members:**

- Chairperson: Sean O'Rear
- Faculty/Staff: Mike Annis

### **Recent Activities:**

#### **Electrical**

- Replaced occupancy sensor/light switch in room 102.3. Switch would not turn off light.
- Replaced ballast in light fixture in hallway outside rooms 114 and 116.
- Replaced photo eye/sensor for exterior lights on building.

#### **Snow Removal**

- Hired Tompkins Lawn Care Inc. out of Solon for our snow removal.

#### **Retention Pond**

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- **Removed trees growing in retention pond at the City of North Liberty's request.**

### **On-going Activity:**

#### **Electrical**

- **Breaker upstairs has been tripping. Seems to have something to do with outlets looped together in the kitchen and gymnasium.**
- **Safety light replaced over the summer in the gym blows glass fuse inside fixture when tied to light fixture outside building.**
- **Lights fixtures throughout the building are needing ballasts replaced.**

#### **Water Leak**

- **The doors upstairs going out to the roof allows water to leak into the building. The water appears to be running down the duct work over the kitchen damaging ceiling tiles and leaking into light fixtures. The leak was thought to have to do with double doors leading to the roof. I stopped to check the situation after a rain storm, it was completely dry inside of door. More assessment needed, we have talked about possibly changing from double doors to single door at the time the siding issue gets resolved.**

#### **Siding**

- **Contacted Nancy Avila from James Hardie asking for an update on the siding situation. Nancy said she was waiting for results from testing on**

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**siding samples. I requested a conference call be set up when she receives the results.**

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