

Heritage Christian School Board Meeting Minutes – Open

7/10/2014 Meeting
(Approved 8/28/2014)

The meeting started at 6:30 pm with prayer and devotional presented by Kristi Rotzoll.

Attendance

Board Members: Mike Annis, Steve Liu, Jen Olsen, Todd Pierce, and Kristi Rotzoll.

Mark Jessop was present via teleconference.

Steve Sherman was unable to attend the beginning portion, but made it for the remainder of the meeting.

Teachers: Nichole Early.

Others: none

Approval of Minutes

- Open Meeting minutes from 6/12/2014 were distributed and discussed.
- Proposed changes were made to the minutes.

Motion was made by Todd Pierce to accept proposed changes to the above mentioned minutes.

Motion was seconded by Kristi Rotzoll.

No further discussion.

Vote was 5-0 in favor of accepting amended minutes.

Teacher Report: No report.

General Business:

Parent Student Handbook

- The Board discussed the content of the Parent Student Handbook as a whole. It had been reviewed previously by members before the meeting.
- **Motion was made by Steve Liu to approve the Parent Student Handbook content. Motion was seconded by Todd Pierce. Vote was 5-0 in favor to approve content of the Parent Student Handbook.**

Employee Manual

- The Board discussed the content of the employee manual as a whole. It had been reviewed previously by members before the meeting. There was discussion of a few minor edits (typos, formatting).
- **Motion was made by Steve Liu to approve the Employee Manual content, with the few minor changes discussed. Motion was seconded by Kristi Rotzoll. No further discussion. Vote was 6-0 in favor of approving content of the Employee Manual**

Security Task Force

- Report was given by Steve Sherman of the proposal to form a Security Task Force. There was a discussion in terms of length of term of the members, as well as legal ramifications of the Task Force. A few small changes were made to the proposal (legal ramifications)
- **Motion was made by Todd Pierce to approve the formation of the Security Task Force as proposed with the additional changes discussed. Steve Sherman seconded the motion. Vote was 6-0 in favor of forming the Security Task Force.**

Board Policy Manual

- The Board Policy Manual was previously sent out and reviewed by Board members before the meeting and each section was discussed briefly in terms of any edits or changes.
- Section 100: Vision Statement: “enviable” should be replaced with “exceptional” to coincide with the previously revised statement
- Section 100: Statement of Faith: The previously amended statement needs to be added. Specifically, the last point on the unique roles of male and female.
- No changes for sections: 200, 300, 400, 500, 600, 700, 800, 900, or 1000.
- **Motion was made by Kristi Rotzoll for blanket approval of the Policy Manual with the above noted changes. Todd Pierce seconded the motion. No further discussion. Vote was 6-0 in favor.**

There was a brief discussion on logistics for the upcoming Open House and Parent Orientation Night.

Adjournment

The open session was closed and the Board moved to Executive Session.

Minutes respectfully submitted,
- Steve Liu