

## **Heritage Christian School Board Meeting Minutes – Open**

8/27/2015 Meeting

Approved 9/10/2015

The meeting started at 6:30 pm with a devotional by Steve Liu. He then opened with prayer.

### **Attendance**

Board Members: Mike Annis, Mark Jessop, Steve Liu, Jen Olsen, Sean O’Rear, Todd Pierce and Steve Sherman.

Bob Coons joined via conference call.

Teachers/Staff: none

Others: none

### **Approval of Minutes**

Minutes from the 8/13/2015 Open Meetings were reviewed.

**Motion was made by Todd Pierce to approve amended minutes.**

**Motion was seconded by Steve Sherman.**

**No further discussion.**

**Vote 5-0 to approve (Neither Mark Jessop nor Bob Coons were present for the voting)**

### **Policy Manual Review**

- The previous revisions from Section 500 were reviewed and updated.
- Part of Section 400 was reviewed and updated.

### **Capital Campaign – Mark Jessop**

- An update was given regarding the Timothy Group. Ron Haas would like to meet with members of the Board, if available, to discuss next steps.
- We will try to meet with him on 9/3/2015.

### **Full Time Office Assistant**

- With the upcoming departure of Ray Small, there will be a need to not only fill the position with his responsibilities, but also to add additional capacity with the goal of allowing Mike Annis time to devote to the Capital Campaign as well.

**Motion was made by Todd Pierce to approve a Full Time Position to replace that of Ray Small’s Part-Time Position with the needed changes to the budget to accommodate the position.**

**Motion was seconded by Steve Liu.**

**The motion was discussed extensively.**

**Vote was 7-0 to approve the Full Time Position.**

**Adjournment**

The Open Session was closed with group prayer.

Minutes respectfully submitted,

- Steve Liu

Note: There was no Executive Session on 8/27/2015